

# NIOS lesson adaptation project

by  **Embrace** The power within you! Volunteers

(A community initiative of Harchan Foundation Trust)

## CHAPTER -14

### INTRODUCTION TO RESOURCES

This project is aimed at supporting children with different needs. Information provided is adapted to the best of knowledge by the volunteers. For complete information please refer to the NIOS resources in <https://www.nios.ac.in/online-course-material/secondary-courses.aspx>.

# INTRODUCTION TO RESOURCES

## KWL Chart

What you know (before lesson)	What will you learn	What you learnt (After Lesson)
	<ul style="list-style-type: none"><li>❖ Definition of : <b>Goal, Resources and Management;</b></li><li>❖ Classifying resources as <b>Human</b> and <b>Non-human</b></li><li>❖ The <b>why</b> and <b>how</b> of managing <b>Resources</b> which are limited;</li><li>❖ Steps involved in management of resources – <b>Planning, organizing, implementing</b> and <b>evaluating;</b></li></ul>	

# KEYWORDS



- **Classification**
- **Resources**
- **Human**
- **Non-human**
- **Management**
- **Process**
- **Planning**
- **Organising**
- **Implementing**
- **Evaluating**

# Meanings

<b>Community</b>	A group of people living in the same place or having a particular characteristic in common
<b>Conserve</b>	Protect
<b>alternative</b>	Another possibility or choice
<b>deprive</b>	Prevent from having or using something
<b>sequencing</b>	Arrange in a particular order

# DEFINITIONS

**Goals:** Targets or aims to be achieved.

**Resources:** The means used to attain goals

**Human resources:** Resources within an individual that can be used only by that person and cannot be shared by others.

**Non-human resources:** Resources that belong to a person or community which can be shared by others.

# Two types of resources

## HUMAN

### Time

Eg:  
One  
hour  
a day

### Energy

Eg:  
Energy  
to play

### Knowledge

Eg:  
Information  
needed to  
buy a car

### Skills

Eg:  
painting

### Money

Eg: To  
buy a  
book

### Land

Eg: To  
build a  
house

### Material goods

Eg: chair,  
scooter

### Community facilities

Eg: Park, well

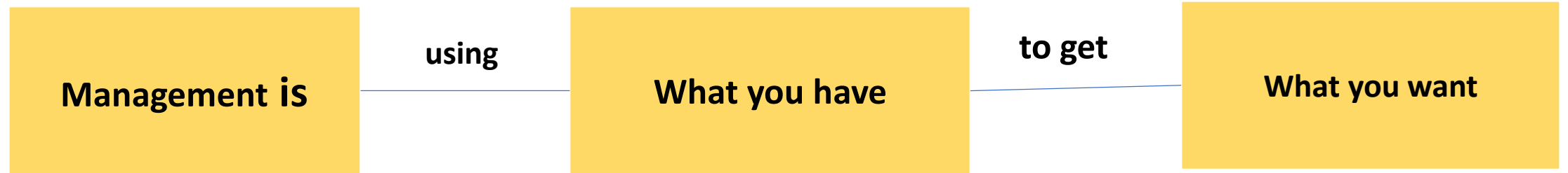


# Guidelines To Use Resources

- ❖ Do not waste resources.
- ❖ Conserve resources
- ❖ Try alternative ways of using resources
- ❖ Learn ways to make resources last longer
- ❖ While conserving resources make sure you do not deprive others.



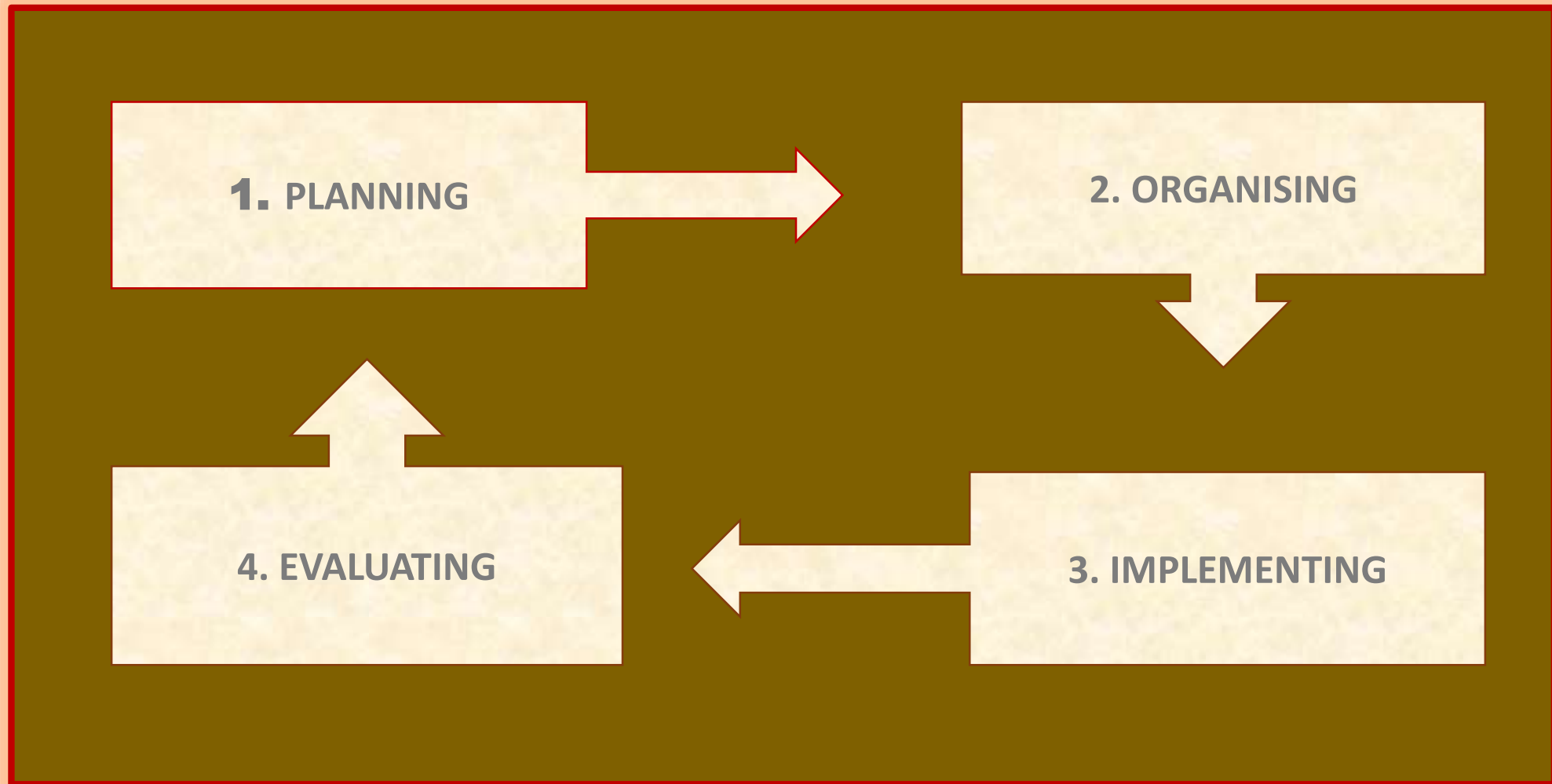
# Management



Management is the process of **organizing whatever we have** (resources) **to achieve whatever we want** (Goals)

- There are four steps of management
- All the steps are related to each other
- It is a cycle process

# STEPS IN MANAGEMENT PROCESS



# Planning

- It is a step before the actual work begins.
- It involves:
  - a. listing activities
  - b. Sequencing
  - c. Providing scope for flexibility to cope up with changing situations.

# Organising

**Organising means fixing responsibilities and collecting or assembling resources needed to carry out a plan.**

While organising you decide –

- Who is to do what;
- How the activities are to be done;
- When the activities are to be done;
- You also decide what resources you need – Human or non-human.

## Implementing

- Putting the plan into action
- Carrying out the actual activities

## Evaluating

- ❖ Means to find out what went right or wrong of the plan.
- ❖ It gives a chance to improve in future.

# List of Volunteers

## Embrace-NIOS lesson adaptation project

(A community initiative of Harchan Foundation Trust)

**Mentors ( Volunteers ) :** Banu Arjun, Hema Bhatia, Indumathi , Kalpana Sankar, Priya Balasubramanian, Renu Goyal, Sowmya Srikumar, Viraja.

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Beverly Sujit ,Chantelle Saldana, Gayathri,Haritha Meda,Jaishree Muralidharan, Madhushree Bhat, Meenakshi, Nisha Narayanan, Pavithra, S. Arjun , Savita Sharma Bhardwaj, Sathyabhama Naryanan, Selvarani, Shakkeela Narikkoottungal, Shweta Taneja, Sucharitha Karthik, Suja Varghese, Sunitha R , Rohitesh Sharma , Tinu Anna Sam.

"volunteers don't necessarily have the time, they just have the **HEART**."

~ elizabeth andrew

Thank You  
Volunteers.

## URLs of images used in this presentation

Slide No.	Subject	U R L
6	Clock	<a href="http://www.clker.com/cliparts/b/1/H/w/2/S/1-00-hi.png">http://www.clker.com/cliparts/b/1/H/w/2/S/1-00-hi.png</a>
6	Painter	<a href="https://media.istockphoto.com/vectors/craftsman-painting-white-wall-with-roller-vector-id628317558?k=6&amp;m=628317558&amp;s=170667a&amp;w=0&amp;h=NXjnVp_k5H8sNQPuVmQumSHYQvHltQGfZdhD-_y9TGI=">https://media.istockphoto.com/vectors/craftsman-painting-white-wall-with-roller-vector-id628317558?k=6&amp;m=628317558&amp;s=170667a&amp;w=0&amp;h=NXjnVp_k5H8sNQPuVmQumSHYQvHltQGfZdhD-_y9TGI=</a>
6	House	<a href="http://clipground.com/images/new-construction-clipart-8.jpg">http://clipground.com/images/new-construction-clipart-8.jpg</a>
6	Park	<a href="https://media.istockphoto.com/vectors/happy-children-playing-in-playground-vector-id1028032242?k=6&amp;m=1028032242&amp;s=612x612&amp;w=0&amp;h=_yU8HE4JGQ3odgdeZShMs0FT5TsTfthMEIOEWpMOthA=">https://media.istockphoto.com/vectors/happy-children-playing-in-playground-vector-id1028032242?k=6&amp;m=1028032242&amp;s=612x612&amp;w=0&amp;h=_yU8HE4JGQ3odgdeZShMs0FT5TsTfthMEIOEWpMOthA=</a>
6	Energy to play	<a href="https://th.bing.com/th/id/OIP.vbLt4oZujvfTvcCU57tPMAHaGv?pid=Api&amp;rs=1">https://th.bing.com/th/id/OIP.vbLt4oZujvfTvcCU57tPMAHaGv?pid=Api&amp;rs=1</a>
12	Thank you	<a href="http://www.quickanddirtytips.com/sites/default/files/images/1702/thank-you-note.jpg">http://www.quickanddirtytips.com/sites/default/files/images/1702/thank-you-note.jpg</a>



